

MECHANISMS FOR SUBMISSION OF ONLINE/OFFLINE STUDENTS' GRIEVANCES

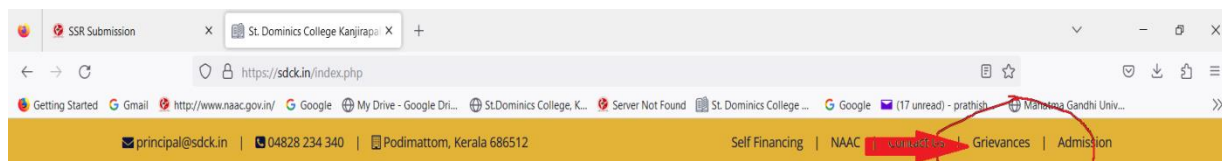
➤ Complaint and Sugestion Boxes

Students can submit Grievances and suggestions through boxes provided within the campus. The complaint boxes are regularly checked by authorised persons and complaints if any were rectified at the earliest.



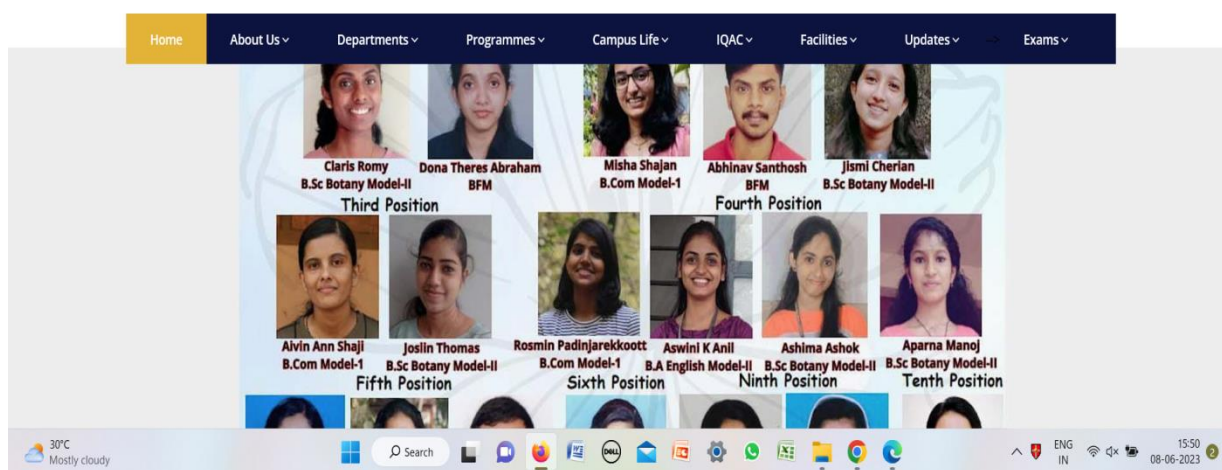
➤ Grievance submission through College Website

Students can submit Grievances through e-mail address and phone numbers provided @ <https://sdck.in/grievance-cell.php>



ST. DOMINIC'S COLLEGE, KANJIRAPALLY

AFFILIATED TO MAHATMA GANDHI UNIVERSITY KOTTAYAM, KERALA
RE-ACCREDITED WITH A GRADE BY NAAC
ABSORB & RADIATE



Student Grievance Redressal Cell

The students can submit their grievances in writing to the members of the committee through the Principal. The committee will meet as and when it is required and take suitable actions for the grievances addressed to it.

Students can submit their grievances through principal@sdck.in

Dr Seemon Thomas, Principal	Chairman	+919495325341
Prof. Jisha Jacob	Member	+919495095230
Prof. Sony Joseph	Member	+919447528092
Prof. Anoop Tom Thomas	Member	+919961406491
Rev. Dr Manoj Joseph, (Bursar)	Member	+919446137438

Anti-Ragging Committee

The University Grants Commission framed "UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" that should be mandatorily followed by all universities and colleges. A nationwide anti-ragging helpline 1800-180-5522 in 12 languages has been established which can be accessed by students in distress due to ragging. The Anti-



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← → ↻ https://sdck.in/grievance-cell.php

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Anti-Ragging Committee

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Dr Seemon Thomas, Principal	Chairman	+919495325341
Dr Jaimol James	Member	+919447356702
Prof. Bino P Jose	Member	+919495750916
Rev. Dr. Abhilash Dominic	Member	+919446109483
Ms. Manjusha SG	Member	+919747303917
Circle Inspector of Police, Kanjirapally	Member	04828 202800
Sr Task Manager Teaching Staff	Member	+919061063272
St Taskbar settings of fresher's category	Member	-

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Internal Complaints Committee

The committee is constituted in view of UGC letter No. F-91-3/2014(GS) dated 06.06.2017 and in accordance with the provisions of the Sexual Harassment of Women Employees and Students in Higher Educational Institutions (Prevention, Prohibition and Redress) Act 2013. Any woman, (employee or student) of the college can approach the committee if she has any grievance of harassment of the nature stipulated in the Act. Any woman can submit their grievances in written form to the members of the committee. The cell functions with the following objectives:

- To prevent gender-based violence and sexual harassment by promoting gender amity amongst all.
- To conduct gender sensitization programs and awareness lectures/workshops for students and staff on different aspects of gender amity.
- To make recommendations to the Principal for changes/elaborations in the existing gender sensitive practices.
- To recommend appropriate punitive action against the guilty party to the Principal.

Dr Seemon Thomas, Principal	Chairman	+919495325341
Dr Renjini Joseph (Convener)	Member	+919447355577
Prof. Anu Joy	Member	+919446786700
Prof. Soumya Maria	Member	
Prof. Honey Thomas	Member	+919605962672
Prof. Jyolsna Abraham	Member	+919207114519
Prof. Jessymol Jose (SF)	Member	
Mrs. Elsy Dominic (Superintendent)	Member	+919526445028

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- The Phone Numbers and e- mail Id's of all faculty members and non teaching staff are provided in the college handbook. The faculty members are instructed to be open towards addressing grievances from any student of the college, approaching them at any time. The same should be reported to the Grievance Redressal Committee members and the higher authorities immediately. A trained counselor is visiting the college every week and counsels needy students. The students are also being trained to support peers with grievances, as part of KARUTHAL Scheme of the College.